

*AMERICAN-CANADIAN
GENEALOGICAL SOCIETY*



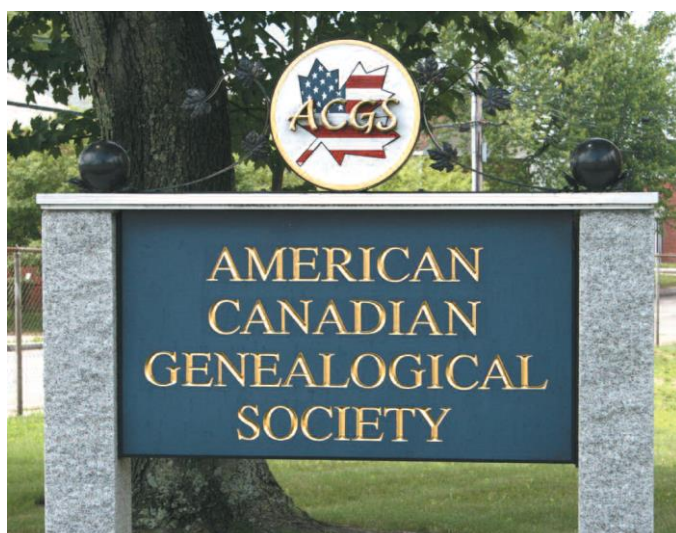
*Leaders in French Canadian,
Franco American
and Acadian Genealogy*

4 Elm Street • Manchester, NH • 603-622-1554

Fall Conference and Annual Meeting
Saturday, September 28th, 2019
8 a.m. – 3 p.m.

Conference Speakers:

Michael J. Leclerc, CG[®]
Patrick Lacroix, Ph.D.



\$75.00 Members - \$95.00 Non-Members

Puritan Restaurant – Pappas Room
Route 28 – Manchester, NH

Annual Meeting Reports September 28, 2019

President's Report September 2019

This has been quite a year for the ACGS; we launched our website, installed a server for our computer data, added more computers in our library, and hopefully will close on the sale of the building soon. None of this would have happened were it not for volunteers. We're currently doing bargain book sales of our repertoires, so we don't have to pack and move all the inventory. Check out the sales catalog on our website for current sale prices.

As my presidency comes to an end, I have many to thank, beginning with the membership, we would not exist without you! Next are the volunteers, some of whom are local and others who help us from a distance. Proofreading, scanning records, covering the desk, organizing sales, serving as a research assistant to folks coming into the library, are just a few of examples of volunteer roles in our library!

Thank you, board members, for effective and efficient meetings, (I don't think we had one meeting longer than 2 hours, that's a record!). Also thank you for your positive attitude, it makes a huge difference in getting the work done.

To the members of the executive committee; Julie Smith, Ron Blais and Steve Lefoley; the ability to come together with divergent points of view has been truly wonderful.

Merci!

Muriel Chabot Normand, president.

FRENCH CANADIAN ETIQUETTE

THE THUMBS UP SIGN MEANS "OKAY", WHEREAS THE SIGN MADE WITH THE INDEX FINGER AND THUMB MEANS "ZERO". THE THUMBS DOWN SIGN IS TO BE AVOIDED, AS THIS GESTURE IS CONSIDERED TO BE OFFENSIVE.

Reference Source: <https://historyplex.com/french-canadian-culture> : accessed 30 August 2018.

ACGS ANNUAL BUSINESS MEETING MINUTES September 22, 2018

MEETING CALLED TO ORDER at the Puritan Back Room, Manchester, NH at 8:38 a.m. by President, Muriel Chabot Normand.

IN ATTENDANCE were the following officers: Muriel Chabot Normand, President; Juliet Smith, Vice-President; Ronald Blais, Treasurer; Jeanne Lundell, Recording Secretary; Elaine Maurice, Corresponding Secretary; and the following directors: Jeanne Boisvert, Cecile Durocher, Steve Lefoley, Constance Hebert, Janine Penfield, and Larry Autotte.

SECRETARY'S MINUTES: President Muriel Chabot Normand noted the minutes published in the Conference Program and asked for comments/questions. None were presented. A motion to accept the minutes was made by Jeanne Boisvert and seconded by Constance Hebert. Motion carried unanimously.

TREASURER'S REPORT: This was also published in the Conference Program. Ronald Blais asked for comments/questions. None were presented. A motion made to accept the Treasurer's Report was made by Jeanne Lundell and seconded by Cecile Durocher. Motion carried unanimously.

Ronald also discussed the potential sale of the building in the coming year and the financial hurdles the society will be facing as we go forward.

Ronald also gave an update on our new Website. We hope to have the new website up and running in the spring of 2019. This will include a members' only section which will give access to 150 church repertoires and issues of the Genealogist.

REVISION TO BY-LAWS were presented by Craig Donais. He discussed the various changes that were being made and asked for questions/comments from the members. None were presented. A motion to accept the revisions to the by-laws was made by Nancy Rollers and seconded by Joanne Lussier. Motion carried unanimously.

OFFICER AND DIRECTOR ELECTIONS were presented by Larry Maurice. After introducing the officers and directors that were up for election, he requested that members present cast their votes on the ballot provided. All sitting officers were re-elected. Directors voted in were Jeanne Boisvert, Constance Hebert, Jo Zurwell, and Herb Boyce.

Submitted by Jeanne Lundell, Recording Secretary



AMERICAN-CANADIAN GENEALOGICAL SOCIETY TREASURER'S REPORT – ANNUAL MEETING 2019 For the trailing twelve months ended July 31, 2019

A review of the Trailing Twelve-Month Financial Statements for the above period discloses several extraordinary items. Although the Financial Statement shows a Net Surplus of \$11,434, we burned through \$28,044 of Cash, both restricted and unrestricted. The Statement of Cash Flows details where the cash came from and where it went. Our Unrestricted Cash at July 31, 2019 is \$13,702, and Restricted Cash is \$3,041.

Restricted Cash is money devoted to Website Expenditures, and new Computer acquisitions. In the above period, we purchased a new Server, three public computers, one membership computer, two laptops, one Fujitsu scanner for electronic document retention, and one CZUR large sheet & book scanner to scan parish record books that we have already published, and, to start scanning Journals from other societies, so that they can be made available on the public computers. Our goal is to eliminate storing paper documents and digitize all important records in order to save space, and to make finding the information easier.

Not only are we cleaning up our files, we are cleaning up our Balance Sheet. We have been carrying the cost of the Drouin Images that we purchased in 2005, on the Balance Sheet under Library Holdings. This system is obsolete and should have been amortized over 5 years after it was acquired. We have charged the \$103,271 against Retained Earnings as a Prior Period Adjustment. This brings our Library Holdings down to \$244,768, which is still grossly overstated. This will be addressed in the next Fiscal Year.

Since the last Annual Meeting, the sale of our building to Laird Institute fell through due to zoning issues. In February 2019, we sold the building to a Joint Venture LLC, and will not be able to stay in the building but must relocate. As of the date of this meeting, the real estate closing should have happened, and we are actively searching for a place to lease. We have three candidates, all within the Manchester geographical area, with plenty of parking, handicap accessibility, and large enough to accommodate us. However, we will be downsizing to about 2,500 sq. ft. from our present 4,000 sq. ft. of usable area.

Respectfully Submitted: Ronald P. Blais, Treasurer

FRENCH CANADIAN COOKING

It is influenced by rural French cuisine, and also Irish and British cuisine. Pork, shrimp, Charlevoix lamb, fiddleheads, wildberries, beans, cheese, yogurt, corn, fish, and maple sugar are all important ingredients in Quebec food.

**AMERICAN-CANADIAN GENEALOGICAL SOCIETY
FINANCIAL STATEMENTS**

For the Twelve Trailing Months of August 1, 2018 through July 31, 2019*

Prepared by: Ronald P. Blais, Treasurer

BALANCE SHEET at August 2018 and July 2019

	2019	2018	VARIANCE	% CHANGE	FOLIO
ASSETS:					
Unrestricted Cash and Checking	\$ 13,702	\$ 17,052	\$ (3,350)	-19.646%	
Restricted Checking	\$ 3,041	\$ 27,735	\$ (24,694)	-89.036%	A
Total Cash & Checking	\$ 16,743	\$ 44,787	\$ (28,044)	-62.616%	
			\$ -		
Prepaid Expenses	\$ 300	\$ -	\$ 300	N/M	
Deferred Building Sale Expenses	\$ 6,783	\$ -	\$ 6,783	N/M	
Inventory for Resale	\$ 15,513	\$ 20,870	\$ (5,357)	-25.668%	
Other Current Assets	\$ 22,596	\$ 20,870	\$ 1,726	8.270%	
Total Current Assets	\$ 39,339	\$ 65,657	\$ (26,318)	-40.084%	
			\$ -		
FIXED ASSETS:					
			\$ -		
			\$ -		
Library Building and Land	NET \$ 276,086	\$ 274,586	\$ 1,500	0.546%	
Furniture and Fixtures	NET \$ 24,614	\$ 13,136	\$ 11,478	87.378%	
Total Fixed Assets	\$ 300,700	\$ 287,722	\$ 12,978	4.511%	
			\$ -		
Library Holdings	\$ 244,788	\$ 348,059	\$ (103,271)	-29.671%	B
			\$ -		
St. Mary's Bank Share	\$ 5	\$ 5	\$ -	0.000%	
Total Long-Term Assets	\$ 545,493	\$ 635,786	\$ (90,293)	-14.202%	
			\$ -		
Total Assets	\$ 584,832	\$ 701,443	\$ (116,611)	-16.624%	
			\$ -		
LIABILITIES:					
			\$ -		
			\$ -		
Website Reserve	\$ 3,041	\$ 27,735	\$ (24,694)	-89.036%	
Total Liabilities	\$ 3,041	\$ 27,735	\$ (24,694)	-89.036%	
			\$ -		
EQUITY:					
			\$ -		
			\$ -		
Members' Equity	\$ 517,215	\$ 517,215	\$ -	0.000%	
Retained Earnings	\$ 49,357	\$ 162,642	\$ (113,285)	-69.653%	
Year's Surplus or (loss)	\$ 15,219	\$ (6,149)	\$ 21,368	-347.504%	
Total Equity	\$ 581,791	\$ 673,708	\$ (91,917)	-13.643%	
Total Liabilities and Equity	\$ 584,832	\$ 701,443	\$ (116,611)	-16.624%	

FRENCH CANADIAN ETIQUETTE

*It is regarded unlucky to present 13 flowers.
Avoid giving chrysanthemums and white lilies as
they are used during funerals.*

**AMERICAN-CANADIAN GENEALOGICAL SOCIETY
FINANCIAL STATEMENTS**

For the Twelve Trailing Months of August 1, 2018 through July 31, 2019*

Prepared by: Ronald P. Blais, Treasurer

INCOME STATEMENT

	2019	2018	VARIANCE	% CHANGE	
REVENUE:					
Membership Dues	\$ 34,286	\$ 33,676	\$ 610	1.811%	
Publication Sales	\$ 9,555	\$ 17,095	\$ (7,540)	-44.106%	
Library Sales	\$ 3,054	\$ 2,593	\$ 461	17.779%	
Research Fees	\$ 3,065	\$ 1,965	\$ 1,100	55.980%	
Conference Revenue	\$ 4,898	\$ 7,278	\$ (2,380)	-32.701%	
NERGC Revenue	\$ 2,200	\$ -	\$ 2,200		C
Various Donations & Misc. Income	\$ 7,492	\$ 7,552	\$ (60)	-0.794%	
Website Income Recognized	\$ 25,112	\$ 13,726	\$ 11,386	82.952%	D & F
Rent	\$ 12,900	\$ 12,728	\$ 172	1.351%	
Total Revenue	\$ 102,562	\$ 96,613	\$ 5,949	6.158%	
EXPENSES:					
			\$ -		
			\$ -		
			\$ -		
Membership	\$ 836	\$ 725	\$ 111	15.310%	
Publications	\$ 7,829	\$ 15,584	\$ (7,755)	-49.763%	E
Genealogist	\$ 9,057	\$ 13,789	\$ (4,732)	-34.317%	
Library	\$ 792	\$ 796	\$ (4)	-0.503%	
Conference	\$ 5,376	\$ 4,558	\$ 818	17.946%	
Society	\$ 13,905	\$ 12,472	\$ 1,433	11.490%	
Website Expenses To-Date	\$ 9,059	\$ 11,960	\$ (2,901)	-24.256%	D & F
Building	\$ 44,274	\$ 57,073	\$ (12,799)	-22.426%	G
Total Expenses	\$ 91,128	\$ 116,957	\$ (25,829)	-22.084%	
			\$ -		
Net Surplus or (Loss)	\$ 11,434	\$ (20,344)	\$ 31,778	-156.203%	H

* Although ACGS is on a Fiscal Year, the Books and Records are on a Calendar Year.

A Unspent Proceeds for Website Development.

B We wrote-off the cost of the Drouin Collection, since it is obsolete. This information is on-line & indexed.

C We receive a distribution from the New England Regional Genealogical Consortium every two years based on their surplus

D Recognized Income and Expenses of New Website.

E Inventory Adjusted to Cost at 12/31/2018 based on Physical Inventory on hand.

F Of this recognized revenue, \$16,053 was Capitalized for Purchase of New Server & additional public computers.

G The reduction in this expense category is due to a savings of \$6,700 in Parking Lot Rent, \$4,400 in Deferred Building Maintenance, since we are selling the building, and \$2,000 in Building Insurance, since we are now paying monthly rather than annually. This accounts for a reduction of \$13,100.

H On a Cash Basis, excluding Capital Expenditures, we Lost \$6,119 in the Trailing Twelve Months.

ACGS LIBRARY BOARD ANNUAL REPORT 2019

This has been a very busy year for the Library Committee. We have been getting ready for the sale of the building and the upcoming move to a new location. Decisions had to be made due to the necessary downsizing of the physical footprint we would be working within.

The Library Committee cleaned up and removed old or redundant material, furniture, old file cabinets and equipment from the third floor with the help of some extra volunteers.

The second floor was next. The committee dissected and downsized the Family Files and emptied two index card file cabinets with outdated information. With the April launching of our new and improved website we were able to empty 75 binders of obit information. These images will be available to members on the website by early 2020, and searchable on an in-house computer even sooner. All the scanning of the obits was done over many man hours by members of the Library Committee. Along with all the prep for moving we have continued to do all the behind the scenes work to keep the ACGS library open and operational.

We look forward to the challenges that our new location will pose, help set up a new and efficient library and continue to make our library user friendly.

The Library Committee currently has eight members and we are always busy. Thank you for all you do ---Jeanne Lundell, Janine Penfield, Elaine Maurice, Pauly Labbe, Cecile Durocher, and Ed Lamarine.

Sincerely,
Jeanne M. Boisvert #6394
Jacqueline Watson #7227
ACGS Library Co-Directors

Research Services Report 2019

This has been a tough year for many requesting research. Basically, Ron and I, both officers, were not available as we normally would have been in our role as researchers. So, an apology to those who waited much longer than is the normal amount of time, we anticipate there will be more time to dedicate to research in the coming year.

A huge thank you to those who carried the research load: Jeanne Lundell who jumped in feet first and has done a great job; Bob Decoteau, our in house member research support volunteer that helps anyone coming through our doors, he also took on several of our research projects, Larry Autotte for willingness and skill at translations, and Gerry Savard who will always step in whenever asked. Thank you all.

I can assure you that next year will be more efficient as I will not be in an executive position and Ron will also have more availability as he will not be treasurer.

However, and there always is one isn't there, we do have to move and that will be a project of major proportions. We are most fortunate to have many hands to help in all our activities.

We're always here to help; you may reach us at research@acgs.org.

Respectfully submitted,

Muriel Chabot Normand, Research Services Chair

Membership Annual Report 2019

This has been quite a year of changes for Membership within our society. Many of these changes are not visible to most members but are nonetheless very significant. First, I'd like to thank Cecile Durocher, #9737, and Larry Autotte, #3505, for volunteering to do the data entry of the checks and credit cards. It is great that the society now has several people that can "keep the wheels moving" if one of us is not available.

Second, membership categories and dues were completely revamped this year. We had twelve membership categories and now that is down to five. The dues were increased for the first time in ten years and we started charging for paper delivery of the journal. This year also marked the first time that over half the membership is receiving the journal via email.

Third, we continued the effort to make sure our database is up to date, and we have an accurate address, phone number, and/or email address for every member. A letter was sent to every life member asking for this information. The response was very good, with only eighty-two members still needing to be updated. Since the website requires an email, we have also received many updates via the web.

Each yearly report would not be complete without the numbers. We currently have a thousand active members, eight-six of them lifetime members. Six hundred thirty-eight of the active members live within driving distance of the library. While the member count has stabilized over the last couple of years, we would like to see it start increasing. I hope the new website will help with that and provide some added benefit to the many members who cannot visit the library in person.

Here's looking forward to 2020.

Respectively Submitted
Steve Lefoley – Membership Chair

Website Annual Report 2019

April 3, 2019, this is the date that culminated a year's worth of work by the Website Committee, with the delivery of the new ACGS website. Many, many hours were put into exacting the right language for each page and countless decisions of every imaginable piece of the site. Our goals were to make the site inviting, helpful, educational, and resourceful to members and the public. We think that our goals were met.

The member's only section of the website has started off with two major components. First,

is the ability to search all the ACGS repertoires of birth, marriage and burials records; second is the ability to view and download all the past issues of the *American-Canadian Genealogist*. We have plans to continue to enhance this section of the site over the next year as well. Up next are the long sought after, obituaries. We will let everyone know as soon as new features or content is added to the site.

Thank you to all my fellow committee members for working with me this past year to get the website launched, it could not have been done without the team effort.

Respectfully Submitted

Jo Zurwell, Website Committee Chair

Marketing Committee Annual Report 2019

The Marketing Committee was created this year to help with the sale of our book inventory. The committee consists of three members: marketing chair, inventory controller, and shipper/receiver. We have developed ways to utilize our new website and Constant Contact to create sales promotions and get the word out of what we have for all to purchase. People will not buy something if they don't know we have it!

Over the spring and summer, we have sold and shipped many books from our inventory shelves, but we have a lot more to go. We are working toward a time when the ACGS will no longer be in the physical book selling business, the space and cost to carry the inventory is too great for a non-profit society like ours. But, not to worry, we have all our books available as downloads on our website now and after we are sold out of the physical books.

Be on the look out for more emails from the marketing team with the latest items we have on sale. The more books that are purchased, the less books we must pack and move to our new location!

Respectfully Submitted,

Jo Zurwell, Marketing Committee Chair

End of Reports